

Publishing your meeting information, updates, closures

It is the responsibility of the individual groups to have their information published and updated in all locations possible so that addicts know when and how to find us or, that they don't seek recovery at a meeting that is closed. The following is a list of where your meeting information can be published/updated and how to get it there.

- Ottawa Area Phonenumber:** Maintained by the Regional PR Coordinator.
E-mail the info to him at PUBLIC.INFO@ORSCNA.ORG or, leave a voicemail on the phone line at 1-888-811-3887. Should be added/updated within a couple of days at most.
- Ottawa Area Printed Mtg List:** Group must've held six (6) meeting to be included in the printed meeting list.
E-mail the info to INFO@OTTAWANA.ORG and they will ensure that it gets to the meeting list coordinator (pr.meetinglist@ottawana.org)
- Ottawa Area Website:** Group can be added to the website upon formation.
Same e-mail as above will achieve this...
INFO@OTTAWANA.ORG
A voicemail (particularly for short notice closures) can also be left on the phone line at 1-888-811-3887
Should be added/updated on website within a couple of days at most.
- Ontario Region of NA Website:** Group can be added to the website upon formation.
Send information to your Regional Committee Member (who sits at the Ottawa Area table) at OTTAWARCM@GMAIL.COM
Alternatively, you can update the information yourself by sending a message to the Regional PR Webservant at WWW.ORSCNA.ORG/ENGLISH/CONTACT.PHP

NA World Website:

Group can be added to the website upon formation.

Go to NA World Services website → For the Public → Find a Meeting → Data Updates or link directly at WWW.NA.ORG/?ID=UPDATES

It is suggested that you use your group name with the Ottawa Area Service address (PO Box 862, Station B, Ottawa, ON K1P 5P9) as your contact information rather than an individual member.

Canadian Assembly of NA

The meeting list on the CANA website now links directly to the NA World website so, as long as your information has been sent there, the CANA website will also be up-to-date.

A reminder - the methods of contact to have your meeting information published are addicts doing service to the best of their current ability. It is suggested that, within a reasonable amount of time, you check the various websites, etc. to ensure that your request has been performed in a timely and accurate fashion so that any addict seeking recovery may have access to the resources that can help them stop using drugs, lose the desire to use, and find a new way to live.